

**MUSCLE SHOALS CITY SCHOOLS  
RENTAL FEE SCHEDULE  
FOR USE OF SCHOOL FACILITIES**

**Usage of school facilities will be on a first come first serve basis.**

No rental fee shall be required for the use of school facilities by groups or organizations directly allied with the Muscle Shoals City School System. Determination of such groups or organizations will be made at the discretion of the school board, superintendent or school principal. A completed and signed *Waiver for Use of School Facilities and Release Form* will be required for documentation purposes only.

All other users are required to submit a completed and signed *Application and Contract for Use of School Facilities*, and full payment is required at least 5 days prior to the rental date.

Rental Fees for use of school facilities are as follows:

**Cafeteria Only (seating only - does not include serving or kitchen areas) - \$400 per day / \$200 per ½ day (up to 4 hours)**

**Cafeteria and Kitchen - \$400 per day plus \$50 per hour for Required Kitchen Supervisor / \$200 per ½ day (up to 4 hours)**

Muscle Shoals High School  
Muscle Shoals Middle School  
McBride Elementary School  
Highland Park Elementary School  
Webster Elementary School  
Howell Graves Preschool

**School Gymnasiums - \$400 per day / \$200 per ½ day (up to 4 hours)**

Muscle Shoals High School  
Muscle Shoals Middle School  
McBride Elementary School  
Highland Park Elementary School  
Webster Elementary School  
Howell Graves Preschool

**Charles Stratford Auditorium (Muscle Shoals High School) – Full Day = \$1400 (for up to 8 hours), \$150 per hour thereafter; Half Day = \$800 (for up to 4 hours), \$150 per hour thereafter**

**Other Auditoriums/Rooms (all schools) - \$400 per day / \$200 per ½ day (up to 4 hours)**

**Athletic Venues- \$400 per day / \$200 per ½ day (up to 4 hours)**

**Cancellation Fee-- \$100**

**Please make checks payable to facility where rental is taking place, as follows:**

Muscle Shoals High School  
Muscle Shoals Middle School  
McBride Elementary School  
Highland Park Elementary School  
Webster Elementary School  
Howell Graves Preschool

**Please Note: We strive to keep our facilities clean and orderly. Therefore, please help us to keep them as such by leaving the facility clean at departure. If a custodian must clean a facility after an event, the renter may also be billed an overtime custodial fee of \$50. If the facility is in disarray upon arrival, please contact an Administrator immediately so the custodial fee may be waived.**